

CHARGE BACKS

There will be fees assessed when routing procedures are not followed. Below is the list by charge back type and fee amount:

Charge-back	Fee
Shipping without Authorization	\$500.00 + Freight
Shipping with an expired Authorization	\$100.00 + Freight
Shipment shipped to wrong destination	\$100.00 + Freight
Unauthorized changes to shipment (cartons or weight)	\$100.00 + Freight
Freight charges added to invoice	\$100.00 + Freight Charged Back
Shipping Oversized UPS packages without authorization.	\$100.00 + Difference in Freight
Bill of Lading not faxed/emailed or is faxed/e-mailed with incorrect information	\$100
No Authorization number on documentation	\$100
No PO number on documentation	\$100
Invoice Different From Purchase Order (ex: quantity, terms, pricing, PO charges)	\$100.00 per Violation
Unapproved pallet use	\$100.00 + \$25.00 per pallet

***NOTE: Resulting charge backs will be applied to each PO number involved.

* Subsequent violations will incur an escalating charge back of \$100 per additional occurrence. For example, 2nd occurrence will incur \$200 charge back, 3rd occurrence, \$300, etc.

Unauthorized accessorial charges	Amount of actual charges
Charge-back	Fee
Cartons not marked/labeled according to instructions	\$100.00 + \$5.00 per carton
Genesco Reference numbers not used in reference fields	\$100.00 + \$5.00 per carton
Using Genesco's 3rd Party UPS Account for other companies	\$500.00 + gross freight
UPS Insurance Charged	\$100.00 + Insurance
Case label does not scan	\$100.00 + \$5.00 per carton
Failure to provide accurate information on routing requests	\$100 + Difference in Freight
Item barcode does not scan or incorrect data	\$100.00 + \$1.00 per barcode
Shipment does not match purchase order	\$100.00 + up to \$5.00 per carton
Failure to consolidate shipments	\$100.00 + Freight
Using unauthorized carrier for your shipping point	\$100.00 + Freight
Shipping more than once in a week	\$100.00 + Freight
UPS shipped incorrect service level	\$100.00 + gross freight

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