

J&M Retail Container Shipments
Port of Entry – Los Angeles/Long Beach

- When the **VENDOR IS LISTED AS THE IMPORTER OF RECORD** instead of **GENESCO**, the vendor is responsible for customs clearance as well as any international traffic issues. These types of shipments can be either full containers or loose freight and **WILL** bypass vendor distribution centers. **GENESCO** refers to these shipments as **PORT OF ENTRY (POE)** shipments.

The POE Container Routing Request Form (Online) **MUST BE PROVIDED TWO (2) DAYS PRIOR TO ARRIVAL.**

Failure to submitting a POE Container Routing Request Form (Online) **WILL** result in chargebacks.

- **If there is more than one container, fill out another POE container routing request form (Online).**
- Delivery Orders must be forwarded to:

Availability Department
AvailDDSINational@Damco.com

Copy to:

Janis.Avila@Damco.com

Beatriz.Lujan@Damco.com

Damco Distribution Services
18215 E. Rowland Street
City of Industry, CA 91748

Contact: Genesco Customer Service Team
Full Containers: (626) 709-2429
LTL Pickups: (626) 709-2432
Fax: (626) 709-2433

- Pier Pass and Port Check is the Vendor's **RESPONSIBILITY**. The Pier Pass must be paid before the product is picked up. Failure to do so **WILL** result in chargebacks.
- All shipments being delivered to Damco Distribution Services **MUST** have an appointment. Failure to do so **WILL** result in chargebacks. Any shipments without an appointment will be refused.

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- An **ASN** is **required** on all shipments. **ASN's** must be submitted no later than shipment arrival at port. For more information regarding ASN's, please refer to the EDI section.
- **ASN's** must reflect Damco Distribution Services as the carrier. The SCAC code for Damco Distribution Services is "HDDR". ASN's received with the incorrect SCAC code will be considered invalid. We use the SCAC code as a trigger to route the ASN for proper receiving, so it is necessary that this element of the ASN is accurate. If the SCAC/TD503 in the ASN is incorrect chargebacks **WILL** be issued.
- For shipments routed through Damco Distribution Services, the REF.BM segment is required on the ASN. The REF.BM must be a unique ID. You cannot re-use a Bill of Lading Number or other identifier across multiple shipments. If you do not have a Bill of Lading Number, use another unique ID, such as a Container Number.
- Authorization process **does not** apply to container shipments.