Appt # _____

REQUEST FOR SHIPMENT APPROVAL

Hat World & Lids Distribution Center

ATTN: Logistics Department
7555 Woodland Drive
Indianapolis, IN 46278
Phone: (317) 333-5212
Fax: (317) 337-8496

CANADA to CANADA

Company Name _____

Primary Contact:

Judy Reid, Logistics Coordinator
email address: judy.reid@lids.com
Phone: (317) 333-5212
Fax: (317) 337-8496

Contact Name _____

Contact Email _____

Phone Number _____

Alternate Contacts:

Vivian BenBerry Logistics Coordinator
email address: vivian.benberry@lids.com
(317) 333-5461

Fax Number _____

Street Address _____

City & State & Zip _____

ROUTING REQUESTS CAN TAKE 24-48 HOURS FOR APPROVAL!

Carrier _____
Ship Date _____

PLEASE ADD QUOTE ID # TO SIGNED BOL:

DC		DIRECT	

**** PLEASE ADD ALL THE INFORMATION BELOW TO THE SIGNED BOL AND RETURN WITH A PRO NUMBER *******

Hat World PO #	# of Units	# of Cases	Wt	# of Pallets	Pallet size Length	Width	Height	NMFC # -	Class #	HM
Total										

Approved By: _____

Authorization Number: _____

Pro # _____
or
Tracking #'s _____

Do not add EXTRA PO's or PALLETS to the shipment after you have received routing. Make sure that the weight is accurate and your PALLETS do not have anything over hanging.

Revised: 03/15/2010