REQUEST FOR SHIPMENT APPROVAL

Hat World & Lids Distribution Center

ATTN: Logistics Department
7555 Woodland Drive
Indianapolis, IN 46278
Phone: (317) 333-5212
Fax: (317) 337-8496

Primary Contact:

Hat World & Lids Logistics
email address: hwlogistics@hatworld.com
Phone: (317) 333-5212
Fax: (317) 337-8496

Alternate Contacts:

Judy Reid, Logistics Coordinator
email address: judy.reid@hatworld.com
Phone: (317) 333-5212

Cory Norton, DC Coordinator
email address: cory.norton@hatworld.com
(317) 333-5132

Mark Voll, IC/QC Supervisor
email address: mark.voll@hatworld.com
(317) 333-5207

Company Name _____

Contact Name _____

Contact Email _____

Phone Number _____

Fax Number _____

Street Address _____

City & State & Zip _____

Carrier _____

Ship Date _____

Ship to DC ☐ Direct to Store ☐

Do not add EXTRA PO's or PALLETS to the shipment after you have received routing
Make sure that the weight is accurate and your PALLETS do not have anything over hanging

Include all information listed below along with the PRO Number on the Bill of Lading

Hat World PO #	# of Units	# of Cases	Wt	# of Pallets	Pallet size Length	Width	Height	NMFC # -	Class #	HM
Total	-	-	-	-						

Approved By: _____

Authorization Number: _____

Pro # _____

or

Tracking #'s _____

_____

Buyer Approval: _____